



Title: Americas Intern

Department: International Division/Americas team

Department Description:

As an advocate for U.S. business throughout the hemisphere, the U.S. Chamber's Americas team works closely with members, governments, multilateral institutions, and the American Chambers of Commerce to promote a wide range of hemispheric trade and investment initiatives and to resolve specific commercial and regulatory challenges in Latin Americas, the Caribbean, and Canada.

Position Overview:

The Americas intern will assist the entire Americas team, including the Association of American Chambers of Commerce in Latin America and the Caribbean (AACCLA), U.S.-Mexico Economic Council, Brazil-U.S. Business Council, U.S.-Cuba Business Council, U.S.-Argentina Business Council, and U.S.-Colombia Business Council.

Job Responsibilities:

- Help to organize, coordinate and promote events featuring top-tier government officials from the United States and Latin America (AACCLA meeting, Heads of State visits, etc.);
- Research sectorial information and trends in Latin America for business executives;
- Compile daily Latin America news briefs; and
- Brainstorm creative ways to market the Americas programs to business executives.

Qualifications:

- Advanced computer skills, including MS Office and Internet;
- Strong verbal and written communication skills in English;
- Attention to detail and ability to work without close supervision;
- Spanish/Portuguese language skills and familiarity with Latin America (preferred).

This will be a hybrid internship and will be conducted in-person in our Washington D.C. offices and remotely. Applicants may select either monetary compensation or academic credit.

We recruit, employ, train, compensate, and promote without regard to race, color, religion, sex, sexual orientation, gender identity or expression, national origin, age, disability, marital status, status as a protected veteran, genetic information, or any other characteristic protected by federal, state, or local law. Our talent acquisition and employment policies are inclusive. We respect both the spirit and letter of the laws of equal employment opportunity.