



Northeast Board of Regents Minutes

April 9, 2026

12:00 p.m. EST

In attendance: Heath Barret, IOM, CCE; Susan Spears, IOM; Cereto Bean, IOM; Jessica Capistrant, IOM, CAE; David Falchek, IOM, CAE, CMP; Richard Gordon, IOM; Mary Griffin, IOM; Iman Hannon, IOM; Tamara Tateosian, IOM; Ashley Walton, IOM; Danica Williams, IOM; Andrea Wong, IOM

I. Welcome and Approval of Minutes

Minutes from the January 29, 2026 call were approved with no changes.

II. Staff Update

- **Staffing**
Staff thanked team member Nathan Graham for his contributions and announced that Institute was actively looking to rehire.
- **Enrollment Numbers**
It was reported that at the time of the call, 44 total attendees had registered, compared to 40 at the same time last year. Additionally, six first-years were registered.
- **Upcoming Programming**
The following programs were promoted:
 - Spring Info session – April 9 at 2:00 p.m. EST
 - Webinar: Big Impact, Any Budget: How Chambers & Associations Can Drive Economic Development– April 28 at 1:00 p.m. EST (Alysia Cook)
 - Faculty Office Hours – Friday, May 1 at 2:00 p.m. EST
- **Day 1 Flow of Events**
Staff confirmed the updated schedule for Sunday, for which Kickoff and Homeroom will be switched. Additionally, the formal graduation rehearsal will be discontinued.

III. Retention and Recruitment Check-In

- **ABNYR List**
Regents touched base on outreach efforts, including Heath's LinkedIn invitation.
- **In-Depth Recruitment Committee (Heath, Cheryl, Jessica, Susan)**
Committee members will meet soon to formalize plan with intentional touchpoints.
- **Graduate Replacement Project**
Staff provided an overview of the new initiative, which included initial thoughts on regent engagement on-site. Ideas such as promotion among fourth-years prior to site and involving faculty were also mentioned.



IV. Regent Updates and Discussion

- Class Advisors – **Susan Spears**
 - Advisors are confirmed and calls have been scheduled.
- Fundraising and Scholarships – **Mary Griffin**, Andrea Wong, Ashley Walton (merch), Jessica Capistrant (merch)
 - 15 scholarships were awarded for approximately \$8,500.
 - Fundraising committee members are meeting next week and will have more information to share. The scholarship tree has been purchased, and local merch vendors are being sourced.
- Opening Welcome/Kickoff – **Tamara Tateosian**, Jessica Capistrant, Mary Griffin, Cereto Bean, Danica Williams
 - Updates and enhancements have been made to the bingo card.
 - Can turn in on Monday for a Tuesday drawing – must be present to win.
 - Collection box with smaller prizes and one large prize.
 - Committee members will work with staff to confirm expo tables and regent staffing.
- Social Media Strategy – **Ashley Walton, Susan Spears**
 - ‘Plug and play’ testimonial templates and on-site testimonials.
- Pre-Site Activity – **Heath Barret**
 - Amada was considered as a possible location for a Saturday evening/night gathering.
 - Could leverage relationship from the faculty/volunteer dinner to secure space.
- Fourth Year Recognition – **Cereto Bean**, Iman Hannon, Tamara Tateosian
 - Location TBD, similar décor.
 - Committee members will create a run of show process document for future years.
- Class Dinners/Activities – **Richard Gordon**, Susan Spears
 - Committee members will work with Main Line Chamber to create curated list which factors in capacity, room rentals, payments, etc.

V. Other Business/Adjournment

Regents were reminded of their 2026 goals.

There being no other business, the call was adjourned.