

BOARD RESPONSIBILITIES

OUR MISSION

The Advocate for Business Excellence in Fort Bend County

OUR VISION

We will become the foremost resource providing relevant, innovative and impactful programs, initiatives and services to enhance the business climate and quality of life in Fort Bend County.

WHAT WE VALUE

Our values are the principles and beliefs that guide the Board of Directors and the Chamber staff. From here we establish policies and define important priorities to determine our program of work and the actions we will take on behalf of our investors. These values establish a framework and drive the culture of the Fort Bend Chamber of Commerce.

OUR PRINCIPLES

Private Enterprise
Integrity and Transparency
Member Support
Advocacy
Partnerships and Collaboration
Building Community through
Diversity and Inclusiveness

CHAMBER DIVISIONS

Business and Professional Education
Community Resources
Governmental Relations
Healthcare
Infrastructure Planning
Member Services
Chamber Young Professionals
Fort Bend Leadership Forum

TALKING POINTS

The Fort Bend Chamber is the professional organization for everyone working or doing business in Fort Bend County. We promote and protect the interests of the business community. Our mission is to advocate for business excellence in Fort Bend County.

No matter what your business goals are, the Chamber supports businesses in the County through our substantial marketing, advocacy, information, and networking benefits, services, and events. Whether you are looking for new clients and customers, seeking new employees, or a trusted source of advice from peers, colleagues, and cohorts within the business community, the Chamber is your guide to all of this and more.

There are many ways to get involved. Sign up for our weekly E-newsletter to stay informed of the many events and programming and select those that are worthwhile and meaningful to you and your business to attend. Use the Chamber membership to take advantage of the opportunity to market your products and services to a very responsive and hyper-local audience with our Chamber Connections e-blast, or by connecting directly with fellow Chamber members through your member profile.

“THE FIVE PILLARS”

Focusing on our Members
Telling our Story
Business and Entrepreneurial Development
The Voice of Business
Developing Leaders For the Future

FORT BEND
CHAMBER OF COMMERCE



LEGAL PRINCIPLES

Duty of Care

Requires leaders to use reasonable care and good judgment in making their decisions on behalf of the interests of the organization.

Duty of Loyalty

Requires leaders to be faithful to the organization, avoiding conflicts of interest.

Duty of Obedience

Requires leaders to comply with governing documents (i.e. bylaws, conflicts of interest, anti-trust, ethics, governance policies, etc.)

DIVERSITY AND INCLUSION STATEMENT

The Fort Bend Chamber of Commerce will educate, lead, and influence businesses on creating diverse and inclusive workforce cultures to enhance their competitive advantage. We respect the evolving diversity of our county and embrace this strength, understanding that diversity fosters innovation and creativity in our businesses thereby increasing performance. Only by learning and engaging with people and organizations that support this spectrum of diversity can we together make the Chamber, its members, and community stronger.

Initiative



Direction



Vision

THREE COMMITTEE STRUCTURE

Governance

Legal Compliance, Governance Documents, Succession Planning, Human Resources

External

Marketing Plan, Sponsorships, Public Relations, Communications

Internal

Finance, Facility Management, Technology

WHO DOES WHAT...

Board Members are responsible for collectively guiding the DIRECTION of the Fort Bend Chamber of Commerce. The Board governs, develops policy and strategically plans for success. All activities should be performed within the framework of the mission statement, vision and values. The major functions of the board are:

Governance

Develop Policy and Positions Visioning for the Future Fiduciary Responsibility

Staff Members are responsible for the ADMINISTRATION of the Fort Bend Chamber of Commerce. The staff implements the policies and direction set forth by the Board of Directors. The staff manages and directs the daily operation of the organization.

CONSENT AGENDA

A consent agenda is a bundle of items that is voted on, without discussion, as a package. Promoting good time management, a consent agenda allows the Board to focus on issues important to the organization and its future.

BOARD RESPONSIBILITIES

1. I will attend regular monthly Board and Three Committee meeting. I understand that excessive unexcused absences from Board Meetings during a calendar year may result in removal from the board.

2. I will abide by the Bylaws and all other governance policies of the organization.

3. I will excuse myself from discussions and votes where I have a Conflict of Interest.

4. I will make an annual financial contribution to this organization at a level which is meaningful to me.

5. I will stay informed about what is going on in the organization. I will ask questions and request information. I will participate and take responsibility for making decisions on issues, policies, and other matters. I will not stay silent if I have questions or concerns. I will address all issues within the Board meetings.

6. I will actively participate as a representative of the Board by attending chamber functions and events as often as my schedule allows. (We understand that you cannot make all events, but ask that a focused and sincere effort be made to be at as many as possible.)

7. If I am not already a graduate of the Leadership Forum or Excellence for Nonprofit Leadership, I will commit to participating in one or both within the next two years.

8. Provide at least five (5) new names of potential members throughout the year to the Membership Director to pursue their membership.

9. I will serve as an advocate and ambassador for the organization and assist the Chamber with positive communications about its mission and programs through your own personal contacts with the community. I will utilize FBCC member organizations services whenever possible and introduce myself as a Director when the opportunity arises.

RULES OF ORDER

1. Motion: To introduce an item or propose a decision or action, a motion must be ("I move that..."). A second motion must then also be made. After discussion, the group votes on the motion.

2. Postpone Indefinitely: This tactic is used to kill a motion.

3. Amend: This is the process used to change a motion under consideration.

4. Commit: This is used to place a motion in committee, requires a second and a majority vote. At the next meeting the committee is required to prepare a report on the motion committed. If an appropriate committee exists, the motion goes to that committee.

5. Committees: Committee reports don't require a motion and typically don't need a second for discussion and vote.

6. Table: To table an item is to postpone the business at hand for consideration later in the meeting or at another time.

7. Adjourn: A motion is made to end the meeting. A second motion is required. A majority is then required for the meeting to be adjourned (ended).

MAKING A MOTION

Making a Motion "I move that"
Seconding a Motion "I second that"
Chairman restates the motion
Discussion
Motion voted on
Motion results announced

FORT BEND
CHAMBER OF COMMERCE



For the full text of
Roberts Rules of Order Revised
www.rulesonline.com