The Terms of Use and Privacy Policy are applied to the use of the Chamber website (www.marshalltown.org) and electronic correspondence (i.e. email) with Chamber members. This information is designed to protect the rights and privacy of the Chamber and its members. We have created these terms and policy to demonstrate our firm commitment to the privacy and protection of information of our staff, members and affiliates.

**Correspondence**

The Marshalltown Area Chamber of Commerce corresponds via email with its members and affiliates. We respect the time and attention of our members and affiliates by controlling the frequency of our mailings.

The Chamber utilizes Constant Contact to communicate with members on a regular basis. All privacy and opt-out features are incorporated in every communication through Constant Contact with members.

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The server on which the Chamber website is located collects and saves only the default information customarily logged by web server software. Such information may include date and time of the web visit or email correspondence, originating IP address, pages or images requested or other customary website statistical information.

**Sharing and Usage**

The Chamber never shares, sells or rents personal information of its staff, members or affiliates without advance permission, unless ordered by a court of law. Information submitted to us is only available to employees managing this information for purposes of contacting members and affiliates.

**Opt-out**

Chamber members and affiliates may “opt-out” of receiving electronic correspondence from the Chamber at any time by contacting the Chamber office by phone, email, or personal visit.
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The Marshalltown Area Chamber of Commerce may provide hyperlinks to third-party websites as a convenience to website users. The Chamber does not control third-party websites and thus, is not responsible for the content of these sites. The Chamber is not responsible for inactive hyperlinks. The Chamber does not endorse any third-party links and thus has no liability to any entity for the content or use of content available through hyperlinks.

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Changes to Terms
The Marshalltown Area Chamber of Commerce reserves the right to change these Terms of Use and/or Privacy Policy at any time by posting a notice on the homepage of the Chamber.

Contact
For questions or comments regarding these Terms of Use or Privacy Policy, please contact the Chamber office at 641-753-6645 or info@marshalltown.org.