Title: Global Initiatives Intern
Department: International

Department Description:
The U.S. Chamber of Commerce’s International Affairs Division is comprised of regional and country-specific teams as well as horizontal initiatives impacting a range of regions. We have over 80 policy experts dedicated to advocating the interests of our members in Washington and overseas.

Position Overview:
Global Initiatives covers a wide range of exciting policy objectives and working groups. We have working groups focused on resource efficiency and sustainability and global health that interact with international policy makers in the G20 and G7. This team also and separately oversees economic development in Eurasia through the Eurasia Business Platform.

Job Responsibilities:
• Assist with planning events and department communications
• Assist in research, rounding-out contact lists and distros for external communication
• Monitor updates in Industry and related policy
• Offer overall program support for the Eurasia Business Platform and GRE Task Force

Qualifications:
• Excellent editorial and time-management skills to prioritize and execute tasks; and professionalism.
• Candidates with an interest and background in Eurasia and/or Environmental sustainability preferred.

We recruit, employ, train, compensate, and promote without regard to race, color, religion, sex, sexual orientation, gender identity or expression, national origin, age, disability, marital status, status as a protected veteran, genetic information, or any other characteristic protected by federal, state, or local law. Our talent acquisition and employment policies are inclusive. We respect both the spirit and letter of the laws of equal employment opportunity.